

# My Place Family Day Care

## Office Fee Schedule



**The My Place FDC approved fee parameters are between \$6.00 to \$17.50 for standard and non-standard hours**

This is to confirm that I \_\_\_\_\_ will apply the following fees  
**from Monday** \_\_\_\_\_ (Date) **Educator Signature** \_\_\_\_\_

**Type of Fees** (please tick)      Standard Care      B/A School Care      Vacation Care      Part time/casual care

Please clarify what you consider to be a part time and casual booking \_\_\_\_\_

**If using multiple rates, please fill out a separate form for each rate.**

### Service Charging Practices

**Child Service Fee**      \$1.55 per hour per child is charged to each family

### Educator Charging Practices

Please enter your fees (not including the Child Service Fee above)

**Standard hours**      Monday — Friday 8am to 6pm      \$\_\_\_\_\_ per hour

**Non Standard hours**      Monday — Friday 6pm to 8am      \$\_\_\_\_\_ per hour

**Weekend Care**      Saturday/Sunday      \$\_\_\_\_\_ per hour

**Public Holiday**      Where care is provided      \$\_\_\_\_\_ per hour

If booked care falls on a public holiday and care is not required, normal fees are charged.

### Sundry Fees

**Early/ Late Drop Off or Pick Up Fee** (no CCS)      \$\_\_\_\_\_

**Late Payment Fee** (no CCS)      \$\_\_\_\_\_

**Transport**      \$\_\_\_\_\_ per trip

**Meals**      Breakfast      \$ \_\_\_\_\_      Morning Tea      \$ \_\_\_\_\_

                         Lunch      \$ \_\_\_\_\_      Afternoon Tea      \$ \_\_\_\_\_

                         Dinner      \$ \_\_\_\_\_



## Public Holiday

Educators are entitled to choose one public holiday each year. Please tick one.

Brisbane (Ekka) Show Day Wednesday

Brisbane (Ekka) Show Day Monday

Ipswich Show Day

Logan Show Day

Toowoomba Show Holiday

Gold Coast Show Day

Other (please specify) \_\_\_\_\_

## Absences

All families are eligible for a total of 42 funded absences for each child per financial year. These absences will be charged at normal rates. Absences used after the first 42 may be charged at a full fee rate. Please refer to **Section 6. Payments** of the *Child Care Provider Handbook*.

## Notice

Parents/Guardians must be given 28 days' notice to any change of fees and be given a copy of the Fee Schedule. It is the Educator's responsibility to ensure that parents/guardians sign the Parent/Guardian Fee Schedule form. A copy must be given to all parents/guardians and kept on the Educators' files.

**A copy of this Fee Schedule MUST be provided to the office 28 days before it is due to come into effect.**

Educator Signature \_\_\_\_\_

## Office Use Only

Harmony

ABS Report

Enrolment

PH on App

Booking Confirmation

File

Service Approval  Yes  No

Signature \_\_\_\_\_