



Consent Form

Version 1.0 (May 2023)



Please complete and submit this form to intake@ich.org.au

(07) 3372 1711

ich.org.au

38 Sitella Street, Inala QLD 4077

PO Box 4800, Forest Lake QLD 4078

Information release consent by families receiving support from Out Of Home Care (OHC)

Family Name (including alias)	Given Name/s	Date of Birth	Gender

Privacy Notice

- The personal information on this consent form and other family related personal information which you provide to us will be used for statistical purposes which will be shared with the Department of Communities - Child Safety Services.
- Your personal information will not be passed on to any third parties without your consent, or unless required by law or if we have concern for your safety or another persons safety.

The Department of Communities - Child Safety Services will use information from the Out Of Home Care Service for the following purposes:

- To determine the type of services families need to help them care for and nurture their foster children in a safe way
- To inform priorities for future OHC program development
- To inform level of future OHC funding provision
- To determine the safety of children.

The type of information recorded in the Out Of Home Care Service database includes:

- Family details including your usual address
- Referral details
- Case management history including case notes
- Needs assessment details
- Assistance provided/ Service referral and outcomes
- Case closure and outcomes for families.



Declaration

I/We understand:

- The information on this form and understand this Privacy Notice and the Out Of Home Care Privacy Notice.
- I/We understand that to access OHC, my/our family information will be shared with the Department of Communities - Child Safety Services and other identified agencies as initialed by me/us on this form.
- That by law, The Department of Communities - Child Safety Services and the Out Of Home Care Service may need to disclose information to others.
- That this authority, direction and consent may be withdrawn at any time by communicating to your family worker at the Family Intervention Service.

Furthermore, I/we authorise and direct you to Out Of Home Care and the specified organisations below to release and exchange family related information relevant to our case plan between this service and those organisation specified below (please initial each box as appropriate).

<input type="checkbox"/> Disability Services Queensland	
<input type="checkbox"/> Department of Communities - Housing	
<input type="checkbox"/> Health Services <i>(insert name and location of health service)</i>	<input type="text"/>
<input type="checkbox"/> Training, education, or employment agencies <i>(insert name)</i>	<input type="text"/>
<input type="checkbox"/> Centrelink <i>(insert location of service)</i>	<input type="text"/>
<input type="checkbox"/> My child or children's school/s <i>(insert name of school)</i>	<input type="text"/>
<input type="checkbox"/> Counsellor <i>(insert name of counsellor)</i>	<input type="text"/>
<input type="checkbox"/> Domestic Violence Service <i>(insert name of DV service)</i>	<input type="text"/>
<input type="checkbox"/> Other <i>(insert name)</i>	<input type="text"/>

I acknowledge that my information will be shared with Department of Communities as part of our case management process and any other services as initialed above.

Name of Parent / Guardian (1)

Name of Parent / Guardian (2)

Date

Date

Sign Below

Sign Below

Once this from is completed, please submit to **PO Box 4800, Forest Lake QLD 4078** or email **intake@ich.org.au**



Support Agreement Form

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🌐 ich.org.au

📍 38 Sitella Street, Inala QLD 4077

✉ PO Box 4800, Forest Lake QLD 4078

Carer 1

Carer 2

Caseworker

Phone

Mobile

Email

Purpose of Agreement

This agreement documents and explains the commitment made by carers with their Inala Community House - OHC caseworker for the period of the intervention.

I , carer(s) agree to the following:

- I understand that working with ICH - OHC is a voluntary service.
- I understand that my caseworker will be meeting with me at least once per month.
- I understand that I will make myself available to home visits and meetings with my caseworker, and that if I cannot attend I will contact them as soon as possible.
- I understand that I will speak to and treat my caseworker with dignity and respect. I will not act in a threatening way towards my caseworker, and will insure that any dangerous animals will be appropriately secured for home visits.
- I understand that at times, my caseworker will attend my home, un-announced, but most appointments will be mutually agreed upon.
- I understand that, should there be two (2) months of not meeting or responding with my caseworker (unless in extraordinary circumstances) the ICH - OHC will need to attend a review meeting with my caseworker pending the case being closed to ICH - OHC.



I (caseworker) agree to the following:

- I understand that I will be supporting the carer with a monthly visit.
- I understand that I will follow up with appointments and meetings made with the carer, and if I cannot attend, I will contact them as soon as possible.
- I understand that I will speak to and treat the carer with dignity and respect. I will not act in a threatening way towards any carer.
- I understand that I will try my best to support the carer and contact them through phone calls, text messages, announced and un-announced home visits and letters.
- I understand that I will address my concerns and worries with the carer and child safety.

☐ I understand, accept and agree to the information outlined in this agreement.

Name of Carer / Guardian (1)

Date

Sign Below

☐ I understand, accept and agree to the information outlined in this agreement.

Name of Carer / Guardian (2)

Date

Sign Below

☐ I understand, accept and agree to the information outlined in this agreement.

Name of OHC Caseworker

Date

OHC Caseworker Signature



Charter of rights for a child in care



Children and young people in out-of-home care have particular needs that must be addressed in order to ensure their safety and improve their emotional, physical and psychological well-being.

The charter of rights under the Child Protection Act 1999 (<https://www.legislation.qld.gov.au/view/html/inforce/current/act-1999-010>), section 74, and Schedule 1 describes the core rights that apply to every child and young person who is subject to the custody or guardianship of the Department of Children, Youth Justice and Multicultural Affairs (the Department).

The Act establishes the following rights for children and young people in care:

- 1 to be provided with a safe and stable living environment
 - 2 to be placed in care that best meets the child's needs and is most culturally appropriate
 - 3 to maintain relationships with the child's family and community
 - 4 to be consulted about, and to take part in making decisions affecting the child's life (having regard to the child's age or ability to understand), particularly decisions about where the child is living, contact with the child's family, and the child's health and schooling
conversations, mindful, observe
 - 5 to be given information about the decisions and plans concerning the child's future and personal history, having regard to the child's age or ability to understand
 - 6 to privacy, including, for example, in relation to the child's personal information
 - 7 to the child is under the long-term guardianship of the Chief Executive, to regular review of the child's care arrangements.
 - 8 to have access to dental, medical and therapeutic services, necessary to meet the child's needs
 - 9 to have access to education appropriate to the child's age and development
 - 10 to have access to job training opportunities and help in finding appropriate employment
 - 11 to receive appropriate help with the transition from being a child in care to independence, including, for example, help about housing, access to income support and training and education.
- A person has a right to a fair hearing. This means the right to have criminal charges or civil proceedings decided by a competent, independent and impartial court or tribunal after a fair and public hearing. (Section 31)
 - A child charged with committing a crime or who has been detained without charge must not be held with adults. They must be brought to trial as quickly as possible and treated in a way that is appropriate for their age. Children are entitled to opportunities for education and rehabilitation in detention. (Section 33)
 - Every child has the right to primary and secondary schooling. Every person has the right to have access to future vocational education, based on their ability. (Section 36)
 - Everyone has the right to access health services without discrimination. This right also states that nobody can be refused and magical me emergency medical treatment. (Section 37)
 - The department, carers and other non-government agencies can limit a child or young person's rights in their decision-making where it is reasonable and justified.
 - More information about human rights and when they can be limited is available on the Queensland Human Rights Commission (<https://qhrc.qld.gov.au>) website.