

Daily Hygiene checklist Week beginning:

NQS	Hazard Identified and Risk Management	Mon	Tues	Wed	Thur	Fri	Sat	Sun
2.2	Kitchen, bathrooms, living areas and outdoor play spaces are set and ready for Family Day Care. This includes facilities being clean, well-stocked and in good repair.							
2.2	All animal waste is cleaned before care starts and the environment is free from odour and hair. (This includes kitty litters and puppy pads cleaned daily and removed from Family Day Care areas)							
2.2	All doors, gates and cupboards are closed securely and locked if required.							
3.1	All facilities, materials and equipment are in good repair and are appropriate for the age group of children. (This includes free of spider webs and insects).							
2.2	Hazards from electrical outlets and cords have been managed. (Safety plugs are in all electrical outlets)							
2.2	Trip and slip hazards have been managed(E.G, Loose equipmnet or loose tile, damaged mats)s							
2.1.2	Environment set up is in line with daily weather condition (including but limited to – hot, cold, wind, storm).							
2.1	All areas of the home that are visible or used by clients are presented in a tidy and professional manner free from clutter and odour and are ready for use.							
2.1.2 2.2.2	Forms for but not limited to accident/injury/illness, medication and asthma or anaphylaxis management, visitor registers, evacuation/lock down, paper timesheets, risk managements are stocked, up to date, filed and displayed where appropriate.							
3.1.2	Movable outdoor equipment is in good working order and positioned according to the relevant regulations and/or national standards.							
3.1	Boundary and internal fencing are safe/secure and free of gaps (maintained with no signs of deterioration). POOL FENCING COMPLIES WITH REGULORY REQUIREMENTS							
2.1	Fresh drinking water is always accessible							
Requirements needed:								
Ed & Coord signature								