

1.1 Service Introduction and Information

1. Purpose

To support families and communities through the provision of high-quality education and care and for children, by partnering with highly skilled and qualified educators in safe and supportive environments.

2. Scope

This applies to all Parents/Guardians, Educators, staff and all students and volunteers of Inala Community House.

3. Definition

Approved Provider: Inala Community House (ICH) has approval from the Federal Government to operate an approved FDC service.

Service: My Place Family Day Care, whose Approved Provider is Inala Community House.

Parent/Guardian: the person responsible for the payment of fees and who is paid the Child Care Subsidy. Herein after referred to as Parents. **PLEASE NOTE: this does not include a parent who is prohibited by a court order from having contact with the child.**

4. Our Mission Statement

Meeting the childcare needs of our community and guiding children to actively experience play based learning which is engaging and builds success for life, in caring and safe home based environments for children.

As a Service we value:

Respect, Relationships, Integrity, Professionalism, Uniqueness, Fun

Our Commitment:

The Service is committed to leading a quality enriched education and care Service where:

- Children's learning is dynamic, complex and holistic. Children's physical, social, emotional, personal, spiritual, creative, cognitive and linguistic aspects of learning are all intrinsically interwoven and interrelated into the program.

- Learning opportunities/ intentional teaching is deliberate, purposeful and thoughtful and builds on each child's strengths, skills and knowledge to ensure their motivation and engagement in learning.
- Learning environments are safe, caring and welcoming spaces that reflect and enrich the lives and identities of children and families.
- The unique roles of children, parents, educators and staff are respected and their contributions and involvement are valued.
- Working in genuine partnership with families enhances each child's learning and wellbeing.

The traditions and practices of each child's family and community in which they live, is recognised and valued and reflected in the program.

The National Quality Framework

National Authority - Australian Children's Education & Care Quality Authority (ACECQA):

The National Quality Standard for Early Childhood Education and Care and School Age Care is governed by the Australian Children's Education & Care Quality Authority (ACECQA) to oversee the National Quality Framework. The Service is committed to meeting these requirements.

Regulatory Authority – Office for Early Childhood Education and Care (OECEC):

The Queensland Department of Communities – Office for Early Childhood Education and Care (OECEC) - approves the Service under the provisions of the National Education and Care Law Act 2011 and National Education and Care Regulations. Authorised Officers from the Office for Early Childhood Education and Care may be contacted at:

Metropolitan South Region

Department of Education Training and Employment

Office for Early Childhood Education and Care

Department of Education

P: 07 3028 8064

E: metrosouth.ecec@qed.qld.gov.au

Level 2 Block A | Garden Square | 643 Kessels Road | Upper Mount Gravatt QLD 4122

Private Mail Bag 250 | Mansfield DC QLD 4122

Principal Service office and Inala Community House is located at:

38 Sittella Street
INALA QLD 4077
Telephone: 07 3372 1711
E: fdcadmin@ich.org.au
Office Hours: 8:30am-4:30pm weekdays.

After Hours – emergency contact can be made on the Service mobile: 0416 763 919

	Date	Details
Revision 00	07/2015	Original Issued
Revision 01	12/2016	Reviewed
Revision 02	08/2017	Reviewed
Revision 03	11/2019	Reviewed
Revision 04	01/2021	Reviewed

Related Documents

ACECQA [Guide to National Quality Framework](#) 2018:

[The United Nations Convention on the Rights of Children](#) Article 12 1991

[Belonging, Being and Becoming The Early Years Learning Framework for Australia](#) 2009

[My Time Our Place Framework for School Age Care](#) 2011

Early Childhood Australia – Code of Ethics and Supporting young children’s rights statement of intent (2015 – 2018)

ACECQA, Fact Sheet, [Supporting children to regulate their own behaviour](#) (Feb 2018)

Early Childhood Resource Hub – [QA 5 Relationships with children](#) (retrieved 12 Oct 2019)