

FOCUS TOPIC:



ID/Description Cards:

When leaving your home with children at anytime, ALL Educators must carry with them a form of ID card or written Descriptions of all Children and yourself.

This can be done in a number of ways:

- Carried in a notebook which is clearly marked
- ID cards of each member of your group
- Folder with a sheet for each member of your group

Whatever way you do this, the following information must be included:

- Name and Date of Birth of Child/Educator
- ALL medical information (including medicines) on each Child/Educator
- Emergency contacts and phone numbers for that person
- Photo and/or identifying features so if you were unable to communicate who each child was a Emergency Service Worker could.
- Name and Phone number of the Service (including Afterhours number)

If you have any questions regarding this, please speak a Coordinator. This will also be following up with everyone on our visits.

My Place Family Day Care
38 Sitella Street, Inala
Phone - (07) 3372 1711
E-mail address - fdcadmin@ich.org.au
Website - <http://myplacefdc.org.au/>



Feedback:

As a team, all feedback goes to helping us work on areas of improvement, extend on areas we are doing well in and most importantly work towards giving children the best quality care possible.